



टाटा स्मारक केंद्र  
TATA MEMORIAL CENTRE 41925

कैंसर उपचार, अनुसंधान एवं शिक्षा का प्रगत केंद्र  
ADVANCED CENTRE FOR TREATMENT RESEARCH  
& EDUCATION IN CANCER

प.ऊ.वि. भारत सरकार का एक सहायता अनुदान प्राप्त संस्थान  
A GRANT-IN-AID INSTITUTE OF THE DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA

कैंसर अनुसंधान संस्थान  
CANCER RESEARCH INSTITUTE

नैदानिक अनुसंधान केंद्र  
CLINICAL RESEARCH CENTRE

कैंसर एपिडिमियोलॉजी केंद्र  
CENTRE FOR CANCER EPIDEMIOLOGY

Ref. No. : - Biostatistics /Training Course/2023/ 6836

14<sup>th</sup> September, 2023

**Mr. Sreelal V.**

Melakkattu, Peringave, Puthukode

Post Malappuram, Kerala 673633

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Email Id: [sreelalvelloden@gmail.com](mailto:sreelalvelloden@gmail.com)

**SUB: OFFER OF ADMISSION FOR ONE YEAR(S) "POST GRADUATE DIPLOMA IN  
BIOSTATISTICS", ACTREC COMMENCING FROM 20.09.2023 to 19.09.2024**

Dear Mr. Sreelal V.,

You have been appointed for the Post Graduate Diploma in Biostatistics at this center w.e.f. 20.09.2023 to 19.09.2024 on the following terms and conditions:

1. Your appointment will be for a period from the date of your joining till end of fellowship as stated above. During this period you will not be permitted to leave the services.
2. You will be paid stipend @ Rs.10,000/- p.m (Rupees Ten Thousand Only) per month during the course period.
3. You will be liable for termination without assigning any reason or giving any notice in case of non-satisfactory services during the period of the course.
4. You have to work full-time and will not be permitted to accept any part time job/appointment outside the center during the period of your Course.
5. You will be entitled for 5 days leave for six months. You will not be entitled for any other kind of paid leave
6. You are required to deposit Annual Tuition fees of Rs.30,000/- ( Rupees Thirty Thousand Only) at the time of joining or the same will be deducted in 6 equal installments from your salary. If you leave the post midway, your last month's pay will be forfeited.
7. If you are presently employed, you must submit 'No Objection Certificate / Relieving Order' from your employer or, Produce a sponsorship letter from your present employer.
8. Admission to the course is subject to your being found medically fit. You are required to undergo medical exam at ACTREC.
9. You must obey all the Rules and Regulations of the center in force from time to time.
10. You are required to do biometric punching each time on entry and exit from the ACTREC premises.

सेक्टर २२, खारघर,  
नवी मुंबई - ४१० २१०. भारत.  
दूरभाष : +९१-२२-२७४० ५०००  
+९१-२२-६८७३ ५०००  
फैक्स : +९१-२२-२७४० ५०८५

जल्द इलाज होने पर कैंसर ठीक हो सकता है ।  
Cancer is curable, if detected early.

E-mail : [mail@actrec.gov.in](mailto:mail@actrec.gov.in)  
Website: [www.actrec.gov.in](http://www.actrec.gov.in)

Sector 22, Kharghar  
Navi Mumbai - 410 210. INDIA  
Phone : +91-22-2740 5000  
+91-22-6873 5000  
Fax: +91-22-2740 5085

11. During the period of course, the student shall not apply for any post or any other course / PG studies / scholarship or appear for any examination or interview outside without the permission of the center.
12. You will have to provide their Bank details or will have to open saving bank account with bankers of the institute i.e Central Bank of India having their branch at ACTREC campus to facilitate remittance of monthly stipend on due date.
13. It is mandatory to submit your current vaccination status against Hepatitis-B, if not the same should be completed through our staff clinic on your cost before joining the post. Please also inform regarding any chronic ailment or potentially infective disease you are suffering from including hepatitis B and hepatitis C.
14. The Center will provide medical facility only for self in case of emergency need under First-Aid and no medical facility will be available for treatment under hospitalization. Therefore, you may take & arrange medical care at your own.
15. This is purely a fixed term appointment & this course will not confer on you any right or claim for regular appointment in ACTREC, TMC.
16. You have to observe rules and regulations applicable in the campus of ACTREC, TMC.
17. You shall produce original documentary evidence regarding your date of birth, nationality, educational qualifications, experience certificate etc. for verification along with set of photocopies of such certificates. You will have to submit copy of Aadhar card and Pan card.
18. You are required to submit at the time of joining two copies of photographs of your front face in size 3 cms horizontal & 4 cms vertical for the purpose of issuing an Identity Card.

If this offer of appointment on the terms & conditions as indicated above are acceptable, the fellow may communicate his/her acceptance in the attached form latest by **16.09.2023**. **If any communication is not received by that date, this offer will stand cancelled.** The fellow is directed to report to this office on **18.09.2023** for medical examination along with all the original documents, photographs etc. On being found medically fit and complying with all requirements as above, the fellow will have to **join duty latest by 20.09.2023**.

Yours faithfully,

*Alpasani*  
14-9-2023

Dr. Ojaswini Upasani  
In-charge Academic & Project Cell